



Environmental Purchasing Policy

Organisation's sector: Accommodation – Vacation Hotel

Document Control

Version	Effective Date	Review Date	Owner	Approved by
V2	21.01.2026	Annual	ESG Manager	Highest Managerial Level

Whatley Manor recognise the need of each business to protect communities and the environment today, but also for the future generations. We are committed to achieving best practice environmental and social sustainability. This Policy seeks to embed the consideration of social, environmental, and economic impacts as factors in decisions made by staff and our partners.

The Hotel, Spa and Restaurants strive to:

- Encourage and engage suppliers to develop a proactive approach to sustainability issues and deliver sustainable solutions.
- Work in partnership and support our suppliers to continually improve our collective sustainability performance.
- Proceed to a background check of every supplier and make sure they have a Modern Slavery policy in place. Share our own Code of conduct, which ensure workers are treated with dignity and respect and provided with safe working conditions.
- Identify and review the sustainability risks and impacts of the products and services we procure.
- Prioritise collaboration with local and regional businesses as well as small and medium sized business to be part of our supply chain.
- Always comply to ethical business practices with our supply chain. We adhere to Fairtrade principles and value the use of certification like the Leaping Bunny, MSC or BCI. We prohibit purchasing of endangered fishes and other animals' species.
- Full compliance with all applicable international, national and local legislation and regulations relating to environmental protection, labour standards, human rights, health and safety, and ethical business practices. This commitment applies to our own operations and extends to our supply chain. We maintain processes to identify, monitor and review our legal obligations on an ongoing basis and require our suppliers to comply with all relevant legal and regulatory requirements.
- Evaluate and consider whole-life costs of assets prior to purchase, where appropriate.
- Minimise the use of energy and natural resources and maximise the use of renewable energy sources.
- Use and dispose of goods in an environmentally responsible way, including considering reducing, substituting, reusing, and recycling.

We recognise that improving our procurement performance is growing in urgency and that our suppliers are important partners in our aim to achieve net zero emissions.

Purchasing decisions will aim to minimise environmental impacts through:


- Reducing energy and natural resource consumption
- Selecting products with lower environmental footprints
- Prioritising environmentally preferable products and services where available
- Reducing packaging
- Encouraging reusable, recyclable or biodegradable products

We require our suppliers to work collaboratively and be supportive of our approach to continually improve performance, through the selection of sustainable products and solutions, innovative thinking and the employment of best practice to meet our objectives and targets.

Performance against this policy will be monitored through supplier engagement and evaluation, procurement reviews and sustainability performance reporting.

This policy and our performance against it will be monitored and reviewed annually.

Approval



Chris Smith
General Manager

Review

Review date	Name	Job role	Version	Main changes since last update
16.04.25	Magaly Etter	ESG Manager	V1	
21.01.26	Magaly Etter	ESG Manager	V2	Added a statement about legislation compliance